

**BRAGG CREEK & AREA CHAMBER OF COMMERCE**  
**BOARD MEETING**  
**June 17<sup>th</sup>, 2015 – 5:30 SHARP**

**1. Call to Order 5:31pm**

**2. Adoption of agenda**

Add the following items:

5.7 Community Update

5.8 Cool Little Towns

Adopt: Yvonne Smith

2nd: Lisa Bannerman

All in Favour

**3. Adoption of Board Minutes – May 20<sup>th</sup>, 2015**

Adopt: Gail Gold

2nd: Marina Cooke

All in Favour

**4. New Business**

4.1 Emails – Marcella

- Will circulate Chamber emails to Board members of inquiries unable to answer. Board members who know the answer can reply and let others know they've responded.

4.2 Donation to Our Lady Queen of Peace Ranch – Louise-Marie

Motion: If \$1000 has already been donated in 2015, Bragg Creek Chamber will donate \$500 to Lady Queen of Peace Ranch(Suzanne Jackett).

2nd: Gail Gold

All in Favour

4.3 Collaboration of groups with regard to the pathways – Suzanne & Louise-Marie

- Met to collaborate with Bragg Creek Trail Association to develop pathways within the hamlet.
- Representatives from local committees/associations are meeting over the summer to discuss the pathways.
- Mark Kamachi has volunteered to represent the Chamber.

**5. Old Business**

5.1 Banners – they're fixed!!

- Banners have been fixed along White Avenue and Balsam Avenue.

5.2 Change of by-laws – Marcella

- Bragg Creek Chamber Bylaws indicating the following in regards to changing the bylaws.

Section 46: By-laws may be amended or rescinded and replaced by a special resolution at a member meeting or which a minimum of twenty-one days notice by email shall be

given. At this meeting a minimum of 75% of the attending members must vote in favour of the special resolution for it to be carried.

Section 47: Such by-laws shall be binding on all members of the Chamber, its directors and all other persons lawfully under its control. They shall come into force and be acted upon only when they have been approved by the Minister of Industry Canada.

Action: Marcella following up to determine process of ministerial approval.

5.3 Alberta Transportation - Signage Approval – Marcella

- In order to change the four signs around the hamlet to the new logo need to complete an application to Alberta Transportation.
- Require the design of the signs and location.
- Goal to have signage in the ground by April 30th, 2016.

Action:

- Mark to send Marcella designs of signage to be added to the application.
- Marcella to complete application and submit to Alberta Transportation.

5.4 Visitor Friendly Community Assessment & Gap Analysis-update - Yvonne

- Steering Committee reviewed 4 proposals to complete the community assessment and gap analysis: One has been selected.
- The contract will begin in July 2015.
- Next Steering Committee meeting is July 10, 2015

Action: Board members to read Proposal forwarded by Yvonne, and provide any feedback to her to share with the Steering Committee.

5.5 Business Expo – Louise-Marie

- Modeling expo after an event held in Okotoks.
- Concerns by some of the Board Members that the event might not be well attended.

Action: Business Liaison and Marketing Director to brainstorm methods to encourage attendance.

5.6 Set meeting dates for July and August

- Keep regular board member meeting dates and times for July and August.
- July 15, 15, at 5:30pm
- August 19, 15 at 5:30pm
- Location TBD

5.7 Community Update

- Health and wellness committee did a community survey identical to the one completed in Bragg Creek. 38% response rate.

5.8 Cool Little Towns

- Program has a logo, so have asked that when putting in Cool Little Towns in advertising add as partner.

**6. Next meetings**

July 15, 2015

5:30pm

Location TBD

**7. Adjournment 6:40pm**